



SILVA21

the second

**ANNUAL
GENERAL
MEETING**

June 26 - 30, 2023

Western Shore, Nova Scotia

OAK  **ISLAND**
Resort & Conference Centre

ABOUT THE MEETING



This three-day event will serve as Silva21's second Annual General Meeting (AGM). The AGM aims to:

- Give an opportunity for researchers, HQP and partners to meet and get to know each other
- Present the projects and results developed for each research theme and hub
- Share outcomes between universities, governments, and industrial partners
- Give an overview of the ongoing program of work at each research theme and hub
- Allow partners to provide feedback about how projects may help adapt silviculture to changing realities

Expenses related to meals and field trip are covered by Silva21. Travel and accommodation is at your expense, except for HQPs and Silva21 co-applicants (as per NSERC grant application document).



REGISTRATION IS NOW OPEN!

[Click here](#) to access the registration form



HAVE ANY QUESTIONS?

Should you have any questions or concerns, do not hesitate to contact amy.wotherspoon@ubc.ca

VENUE & ACCOMMODATIONS

The 2023 AGM will take place at the [Oak Island Resort & Conference Centre](#) on the Western Shore of Nova Scotia. All meetings, presentations, meals and accommodations are on site and paid for by Silva21 for co-applicants and HQPs.

There are a limited number of rooms available at the hotel, of which have been set aside to accommodate our group based on estimations of attendance, including a few extras. In the case of limited space, rooms are prioritized for Silva21 partners, collaborators and HQPs. If you are unsure whether or not your name is on the prioritized list, please [contact Amy](#).



BOOK YOUR ROOM

To reserve your room at the Oak Island Resort for the AGM, [please fill out this form before May 15th, 2023](#). You will be provided with confirmation of your room reservation at the end of May.

DISCOUNTED RATES

Oak Island Resort is happy to offer special rates for AGM participants wishing to stay up to 2 days prior or days after, based on availability. Please indicate extended stays in the form above.



VENUE & ACCOMMODATIONS

We know summer in Nova Scotia is beautiful and some have expressed interest in attending the AGM with their partners and/or family. To accommodate this request, given that there is limited space, we have provided the following guidelines should you wish to bring friends and families during your stay:

- For Silva21 co-applicants and HQPs who wish to bring partners/families to the resort, you can indicate this in the [room reservation form](#).
- We will aim to get you a double room (\$159/night) from the block of rooms that we have pre-reserved and will cover 50% of that rate (\$79.50/night).
- Your request will be **noted, but not guaranteed**. We will confirm room reservations at the beginning of may
- In the case that our pre-reserved rooms are full (for partners, collaborators and HQPs), we will ask you to contact Oak Island Resort for any other rooms available. Note that these rooms are likely not at the discounted rate, but for which Silva21 will still pay the \$79.50 towards your room.
- If you **are not a** co-applicant or HQP who wish to bring partners/family, the same guidelines apply with the exception of reimbursement.

To note:

- Meals and the field visit are not offered to friends and family and rules for flight reservations (see below) remain the same.
- If any institution is paying for any part of your visit, you are required to attend the AGM to its full capacity.



COMING WITH FRIENDS/FAMILY?

Please indicate so in the [room reservation form](#) and provide all details requested.

ARRIVAL

The Oak Island Resort is 1 hour and 15 minute drive from Halifax Stanfield International Airport (YHZ) ([see map](#)). Mondays and Fridays are designated travel days, so we encourage you to book a flight that arrives in late afternoon on Monday, June 26th and leaves early afternoon on Friday, June 30th to facilitate carpooling to and from the airport. Otherwise, you may wish to book a rental car. For more information about Halifax Stanfield International Airport, [see here](#).

We recommend the following non-stop (when possible), budget-appropriate flights to Halifax Stanfield Airport (*note flight times are approximate and suggestions only; you are free to book flights not listed here*).

Departing from	Airline	Monday, June 26		Friday, June 30	
		Departure	Arrival in Halifax	Departing Halifax	Arrival
Vancouver	Air Canada	8:10	17:53	9:30	12:03
Calgary	Air Canada WestJet	6:00 9:00	15:20 18:15	12:25 15:15	14:59 17:45
Toronto	Air Canada WestJet	8:25 10:00	11:32 13:04	11:15 10:45	12:39 12:06
Ottawa	Air Canada Porter	7:20 11:20	10:15 14:12	15:50 14:55	16:58 16:05
Montreal	Air Canada	12:50	15:20	11:20	11:56
Québec	Air Canada	11:00	15:26	11:20	11:56



NEED A RIDE FROM THE AIRPORT?
To join the carpool to and from Halifax Stanfield Airport to Oak Island Resort, [fill out this form](#).

EXPENSES

Université Laval is able to provide cash advances and reimbursements to cover travel costs to and from the AGM for participating Silva21 co-applicants and HQPs. Here are some important notes when making travel arrangements:

- Airline tickets must be economy class excluding “Flex” and “Latitude” tickets (as per Air Canada or the equivalent from other airlines). Such tickets will not be accepted by Université Laval for reimbursement.
- Travel dates must correspond to those of the meeting; i.e. one day before and one day after the trips; therefore June 25 – July 1, 2023.
- Travel must be from the place of residence or profession to the place of the AGM and the return must be to the same location.

Note: If you are requesting an advance or reimbursement from Université Laval and do not already have records with the university, you are to include your personal contact information and a specimen check or direct deposit information in any email correspondence.

All requests for travel advances and reimbursements must go through [Guylaine Bélanger](mailto:guylaine.belanger@sbf.ulaval.ca) (guylaine.belanger@sbf.ulaval.ca) via email and must follow these instructions and include the following information:

For advances:

- Contact info + cheque if required
- An email with the amount requested and for what purpose
- Note: *all cash advances must be followed by a completed expense form within 1 month following the event*

For reimbursements:

- Contact info + cheque if required
- The reference number of your advance, if applicable
- A completed reimbursement form
- A PDF of your plane ticket
- For car rentals: *gas receipts from the AGM location that show the date, number of litres and price per litre*



REIMBURSEMENT FORM

It is extremely important to keep all supporting documents and receipts in order to complete the expense report to justify each expense. [You can download it here.](#) All completed expense forms must be returned within 1 month after the AGM. Any amount of cash advance that was not spent must be repaid.

AGENDA



Monday, June 26th at 18h00: Welcome dinner at Oak Island Resort and EDI Panel
(by RSVP only via your registration form)

	Tuesday June 27	Wednesday June 28	Thursday June 29
> 8h00	8h00 am: Registration		6h30: Morning paddle board
8h00	Breakfast		
8h30	Welcome Announcement Alexis Achim & Nicholas Coops	Intro to Anticipate	Guest Speaker Verena Griess
9h00	Land acknowledgement & First Nations smudging ceremony	-Catherine Chagnon -Jamie Ring	Intro to Adapt: Legacy Trials (Loic D'Orangeville)
9h30		-Joao Paulo Czarne de Liz -Christina Howard	-Tommaso Trotto -Rover Liu
10h00	Guest speaker: Barry Gardiner	-Guillaume Moreau -Sergio Alonso Sanches	-Laurence Boudreault -Anne Bernard
10h30	Icebreaker activity; Tea & coffee	Tea & coffee break	Tea & coffee break
11h00	Intro to Observe: The Scantiques Roadshow (Chris M, Liam I, Sarah S-T)	-Florence Leduc (15 mins) -Philippe Riel & Kirk Johnson (5 mins each)	-James Brown -Dane Pedersen
11h30	-Liam Irwin -Sarah Smith-Tripp	Marilou Yargeau (completed MSc project; 20 mins)	Sandrine Paquin (completed MSc project; 20 mins)
12h00	Lunch	Government partner: James Steenberg, Gov. NS (15 mins) World Café (45 mins)	Lunch
12h30			
13h00	-Chris Mulverhill -Alexandre Morin-Bernard	Grab-n-Go Lunch	-Ethan Ramsfield, Chloe Larstone-Hunt & Jacob Ravn (5 mins each)
13h30	-José Riofrio (15 mins)		Discussion: Visualization techniques for social commentary (Shannon Hagerman)
14h00	Gabrielle Thibeault (completed MSc project; 20 mins)	Acadian Forests Field Tour	Industry discussion Chris McDonell, GreenFirst (15 mins) World Café (45 mins)
14h30	Coffee/tea break		
15h00	-Amy Wotherspoon (15 mins) -Madison Brown & Lukas Olson (5 mins each)		Coffee/tea break
15h30	Industry partner: Shane Furze, JDriving (15 mins) World Café (45 mins)		Meetings: -Science Integration Committee & Advisory Council -EDI Committee -HQP Workshop: new standards for science
16h00			
16h30	Free time		
17h00		Free time	
17h30	Pub Trivia		
16h00	Dinner		